

TRIPURA GAZETTE



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EXTRAORDINARY ISSUE

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PART-- I--Orders and Notifications by the Government of Tripura,
The High Court, Government Treasury etc.

GOVERNMENT OF TRIPURA DIRECTORATE OF HEALTH SERVICES

NO.F.2(810)-MS/ESTT/95

Dated, Agartala, the 3rd July, 2020.

MEMORANDUM

Henceforth, "Smti Dipti Debnath" Staff Nurse attached to the IGM Hospital, Agartala, West Tripura will be known as "Smti Dipti Debnath (Shib)" by virtue of marriage with Shri Sunil Chandra Shib, Vill-Bhattapukur, (Near Modern Club), Paschim Badharghat, PO- A.D. Nagar, PS-West Agartala, West Tripura.

Handwritten signature
3/7/20

Director of Health Services
Government of Tripura
Agartala

**GOVERNMENT OF TRIPURA
GENERAL ADMINISTRATION (PERSONNEL & TRAINING) DEPARTMENT**

No.F.23(7)-GA (P & T)/19

Dated, Agartala, the 12th April, 2019.

OFFICE MEMORANDUM

Subject: - Change of name by Tripura State Government employee - Guidelines thereof.

Various references are being received in this Department in connection with change of surname of the Government employees. A need has been felt to issue guidelines for this purpose. Accordingly, the Guidelines for the change of Name to be followed by the Government employee are furnished below:-

I. Addition/deletion or change in name/surname:-

- (i) If a Govt. employee wishes to adopt a new name or effect any modification in his /her existing name he/she should first execute an Affidavit in prescribed form(Annexure-I).
- (ii) After execution of an affidavit, the name so changed by the Govt. Servant should be published as advertisement in two prominent Daily local news papers.
- (iii) On the submission of a copy of an affidavit and advertisement, the State Govt. (concerned Department) shall examine the request of the employee. If approved by the State Government, name changes will be published in the Government Gazette by the State Government (concerned Department).

II. Addition/change in surname on account of marriage/remarriage of a government employee:-

Only intimation of marriage, particulars of the spouse and request for change in surname should be submitted to the office for making necessary changes in the Service Records.

III. Deletion of surname or reversion to parental title/ surname on divorce/separation or death of the spouse of Government employee:-

Change may be permitted if the employee gives an intimation regarding change in marital status and a formal request for reversion to her/ his parental title/ surname.

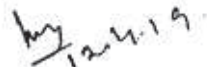
Note:- There is no prescribed form for Item No. II & III above.

2. For all the above cases publication in the Government Gazette shall be necessary. Required Fees for this purpose shall be collected from the employees concerned and shall be deposited in the appropriate Head of Account of the Government as mentioned below:-

- (a) *The rate for Gazette Publication for addition/deletion or change in name/surname is @ Rs. 50.00(Rupees fifty) only.*
- (b) *The required fees for publication in the Gazette may be deposited either by cash through TR 5 OR by e-challan under Head of Account: Major head-0058, Sub-Major head-00, Minor head-102, Sub-head-38, Detailed head-01 Object head-00 under Treasury code-TPA09 and D.D.O code-09034(Origination code-1107).*

3. After obtaining the copy of the challan as proof of deposit of requisite fee, the concerned Department shall arrange publication of the addition/deletion or change in name/surname in the Gazette.

4. All Departments/Heads of Departments are requested to bring this instruction to the notice of all administrative authorities under their control for information and compliance.


(Animesh Das)
Deputy Secretary to the
Government of Tripura